



Safeguarding Policy

Introduction

Survive and Save Training is committed to providing a safe and secure environment for all individuals during the delivery of courses whether in a physical classroom or virtual classroom via Zoom or similar. We will ensure that there are appropriate arrangements in place to allow for a safe and secure environment and arrangements are in place to deal with any issues or concerns with suspected or reported abuse of children or vulnerable adults.

This policy is an abridged version focussed on important information that learners need whilst attending a course.

Definition of safeguarding

Safeguarding is the proactive process of protecting individuals from harm, abuse, neglect or exploitation and promoting their overall welfare. It encompasses all measures to create safe environments where individual, particularly children and adults at risk, are free from harm and supported in reaching their full potential.

A child is defined as any individual under the age of 18 years regardless of maturity, capability or independence.

An adult at risk refers to any adults who are typically age 18 or older, who may be vulnerable due to situational factors or specific needs. An adult at risk may not be a person that could be defined as a Vulnerable Adults under safeguarding legislation, they can be anyone involved with the work of Survive and Save Training that could experience challenges in protecting themselves or advocating their welfare. This can include adults with physical or mental health challenges etc.

To ensure that Survive and Save Training are able to provide a safe and secure environment for our learners we will make the following arrangements.

1. Adopt and implement the current editions of Swim England Wavepower policy and RLSS Safeguarding Policy in full. Full versions of these policies are available from
 - a. Download [Swim England Wavepower](#)
 - b. Download [RLSS Safeguarding Policy](#)
2. Appoint a named Safeguarding Officer to whom all cases of suspected abuse or allegations of abuse must be reported immediately
3. Ensure that confidentiality is maintained appropriately and in line with the best interests of the person concerned.
4. Require all tutors to complete an enhanced DBS check every 3 years.
5. Require all tutors and other staff working in a regulated activity are required to attend and refresh every 3 years a suitable Safeguarding CPD or course, that may be defined by the relevant National Governing Body (NGB).

Managing safeguarding before and during courses

1. Complete an Emergency Contact Form prior to commencement of the course.
2. If you are going to be late you must contact your tutor to advise them of your arrival time.
3. If you are more than 15 minutes late or do not attend on any given day of the course the tutor or centre Designated Officer will attempt to contact you. Initially we will use your contact details and then the emergency contact details provided.



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Reporting Concerns

1. If you have any concerns about your health or safety or of anyone on your course this should initially be raised with your course tutor or trainer.
2. Where you are unable to do this, you can raise any issues with the responsible Safeguarding Officer whose details are below
3. Alternatively, you can contact any of the following organisations:
 - a. Swim England Safeguarding Team on 01509 640700 or safeguarding@swimming.org
 - b. RLSS UK Safeguarding Team on 0300 3230 096 (press 0 out of hours) or safeguarding@rlss.org.uk
 - c. NSPCC Helpline on 0808 800 5000
 - d. LADO for Harrow - 020 8736 6435 or lado@harrow.gov.uk
 - e. LADO for Hillingdon - 01895 250975 or lado@hillingdon.gov.uk
 - f. LADO for Barnet - 020 8359 4066 or lado@barnet.gov.uk

Safeguarding Officer Details:

Mrs Sally Baldwin
Survive and Save Training Ltd
37 Lankers Drive
North Harrow
Middlesex HA2 7PA
mailto: enquiry@surviveandsave-training.org

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